



Public Health
Protect. Promote. Prevent.

Fairfield Department of Health

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www.myfdh.org

R. Joseph Ebel, RS, MS, MBA Health Commissioner

BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield Department of Health

Minutes of the Board of Health

July 14, 2021 at 3:00 P.M.

MEETING LOCATION: OSU Extension Office

The meeting was called to order by President Tina Childers at 3:00 PM.

Board Members Present

Tina Childers

Dr. Steven Kapetansky

Brian Oliver

Dr. Teresa Wood

Dave Petty - Arrived at 3:15pm

Board Members Absent

A quorum was established. The meeting began with the Pledge of Allegiance.

STAFF PRESENT

Joe Ebel, Health Commissioner; Rachel Moresea, Environmental Director, Sheri Ledgett, Clerk Specialist; Jamie Ehorn, Fiscal Officer; Jen Valentine, Sanitarian; Karsen Highley, Sanitarian; Audrey Atkinson, Mosquito Tech; Hannah Halfhill, Health Educator/PIO

OTHERS PRESENT

Jeremy Primmer

William Brumfield

Wade Messmer

Board of Health President, Tina Childers announced that the Board of Health meetings are now being recorded.

APPROVAL OF MINUTES

Dr. Steven Kapetansky moved to approve the meeting minutes. Dr. Teresa Wood seconded the motion. Motion passed by 4" Ayes, 0" Nays and 0" Abstained"

PUBLIC COMMENTS

Jeremy Primmer asked the BOH if he could request any or all violations that Ripley Streams Campground in Baltimore, Ohio may have. He would like he his request for record of violations be on the record. Rachel Moresea explained process to retrieve information from the health department regarding his request. Mr. Ebel offered to do a walk through at Ripley Campground with Mr. Primmer for an updated inspection can be done.



HEARING & VARIANCES

Variance Requests:

13655 Juniper Rd., Walnut Twp. (Fairfield Beach) - Well location - 2021-27

Dr. Teresa Wood moved to approve Resolution 2021-27 a variance from regulation OAC 3701-28-07 (G) which describes distance requirements for private water systems from rights-of-way, utility easements and road. Dr. Steven Kapetansky seconded the motion. Motion passed by 4" Ayes, 0" Nays and 0" Abstained".

Enforcement Action:

Will Burchfield - Elite Sewer and Septic, Operating without registration - 2021-28

Brian Oliver moved to approve Resolution 2021-28 sending Elite Sewer and Septic LLC to Fairfield County prosecutor. Dr. Teresa Wood seconded the motion. Motion passed by 4" Ayes, 0" Nays and 0" Abstained".

Constance Dowling - 1942 Sheridan Dr., Lancaster, Solid Waste nuisance - 2021-31

Dr. Teresa Wood moved to approve Resolution 2021-31 sending Constance Dowling, owner of 1942 Sheridan Dr. to prosecution for failure to comply with Fairfield County General Health District Comprehensive Solid Waste Regulations. Dr. Steven Kapetansky seconded the motion. Motion passed by 4" Ayes, 0" Nays and 0" Abstained".

Resolution Approval:

WPCLF Authorization - 2021-30 - Designate Rachel Moresea to be able to write for the grant.

Dr. Teresa Wood moved to approve resolution 2021-30 authorizing Rachel Moresea, REHS, Environmental Health Director to apply for, accept, and enter into a Water Pollution Control Loan Fund agreement on behalf of the Fairfield Department of Health for the repair and replacement of home sewage treatment systems. Dr. Steven Kapetansky seconded the motion. Motion passed by 4" Ayes, 0" Nays and 0" Abstained".

INTRODUCTION OF NEW STAFF

Rachel Moresea - Started the end of June. She is the Environmental Health Director. She graduated from St Francis University. Rachel came from Columbus Public Health, she worked there for 9 years.

Hannah Halfhill - Started in July. She is the Health Educator/PIO. She has worked for non-profit organizations. She graduated from BGSU.

STAFF REPORTS

Environmental Health Report

Rachel Moresea, Environmental Director provided a written report to the Board. Rachel highlighted her report for the month of June. Dr. Teresa Wood asked if the Amanda Roller Rink was resolved. Mr. Ebel stated that the roller rink reported they were not issuing food any longer.



Public Health Nursing Report

Stephanie Fyffe, Nursing Director provided a written report to the Board. Mr. Ebel gave the Nursing Report in the absence of Mrs. Fyffe. He went over the special COVID vaccine audit and that it went very well. An audit will be performed later for the children's vaccine that is provided by the health department.

The Nursing Division assisted Fairfield County EMA with clean-up of the River Valley Mall POD as well as getting the FDH clinic area ready for Childhood Immunizations. The River Valley Mall POD closed on 6/28/2021 as well as the Violet Township POD. All COVID vaccine will be offered on Tuesday and Thursdays with the assistance of 2 contracted nurses paid through ODH.

Case Investigation and Contact tracing continues through our partnership with PCG and Mykalah has been the point person at the department for this. Jessica continues to field all COVID-19 calls and questions as well as working with the community facilities and high-risk working populations. FDH currently has 2 TB cases they are investigating which includes patient interview, record review and specimen collection.

FDH signed the annual HMG contract with Head Start and Judy will begin home visits on July 15.

WIC Report

Mary Smith, WIC Director provided a written report to the Board. Mr. Ebel discussed the WIC department in Ms. Smith's absence. Mr. Ebel stated that he asked Ms. Smith to consolidate her report going forward. Brian Oliver asked if a report can be generated to show how many WIC participants are using the coupons. Mr. Ebel stated there is a report that can be generated.

Mr. Ebel went over some details related to the new WIC area being provided to the health department and funded by the County Commissioners. Paint colors and flooring was picked out. Due to some restraints with some of the contractors there were some delays but it's moving along. Both locations Tussing Rd and the main WIC office within the health department will continue with no changes. Discussion ensued.

Mr. Ebel was asked about the location of the health department currently and if there was any insight in relocating the health department due to the maintenance issues the building owner does not want to address. The Board President mentioned the South-Central Building that will be coming open. Discussion ensued.

Health Commissioner's Report

Mr. Ebel would like to develop the mosquito program further; this would be to include adulticide (fogging) to the political subdivisions for a fee. The fee would cover the cost of purchasing the pesticides. Depending on the product, the cost would be between \$55 and \$70 per mile. Violet Township has expressed interest in contracting with FDH for mosquito control. The Fairfield Department of Health receives a mosquito control grant from the

OEPA for the past few years of approximately \$25,000 which would help pay for trapping, education, and some of the pesticides.

Mr. Ebel, Health Commissioner provided a written report to the Board. He highlighted his report. He asked the board on approval to change our legal counsel. Clemens and Nelson are the current counsel for Human Resources and would like to change it to Zashin & Rich. No fees are required to put them on a retainer. The board agreed.

Mrs. Ehorn, Administrative Services Director has simplified the budget report per Mr. Ebel's request. The new format presents a clearer picture of our current and projected financial status.

Mr. Ebel is working with Carri Brown to hopefully get funding from the American Recovery Plan to pay for the Epidemiologist and Health Educator/PIO positions. We are also seeking funds to pay for office renovations and



FINANCIAL REPORTS AND BILLS

Jamie Ehorn, Fiscal Officer provided financial reports to the Board. Mrs. Ehorn asked the Board to approve the Financial Reports. FDH is on budget for general fund revenue for the year, but because they were able to shift some general fund expenses to COVID funding, they have only used 20% of the general fund expenditures. This should result in a significant increase in general funds carried over into 2022.

Tina Childers moved to approve the financial report. David Petty seconded the motion. Motion passed by 5" Ayes, 0" Nays and 0" Abstained".

Mrs. Ehorn presented the bills to the Board. She asked the board to approve the bills that were submitted.

Dr. Teresa Wood moved to approve the bills that were submitted. Dr. Steven Kapetansky seconded the motion. Motion passed by 5" Ayes, 0" Nays and 0" Abstained".

Resolution 2021-29: Amend Certificate, Appropriate Unappropriated Monies and update the receipt line in the Bioterrorism Fund (7321)

Dr. Teresa Wood moved to approve Resolution 2021-29 to amend Certificate, Appropriate Unappropriated Monies and update the receipt line in the Bioterrorism Fund . David Petty seconded the motion. Motion passed by 5" Ayes, 0" Nays and 0" Abstained".

Resolution 2021-: The Board of Health requests that an OPERS payment be memo expensed to the OPERS fund (7198) throughout the remainder of 2021 based on support provided monthly by Fairfield County Payroll and authorization from the Health Commissioner. This expense is due to OPERS requiring the health department to pay retirement for a former employee now working at the Fairfield Community Health Center. The Board of Health budgets for this expense on an annual basis and approves the memo expense throughout the year not to exceed the budgeted amount. For 2021, the amount remaining in the budget as of the date of this resolution is \$6,611.59. The Board of Health authorizes the accounts below be debited and credited in amounts not to exceed the remaining budget.

David Petty moved to approve Resolution 2021 for extension and create one resolution for the entire year for the OPERS payment for former employee as written. Dr. Teresa Wood seconded the motion. Motion passed by 5" Ayes, 0" Nays and 0" Abstained".



PERSONNEL

Mr. Ebel gave a staffing update on promoted staff and new hires.

- Jamie was promoted to Director of Administrative Services
- Mary was promoted/reclassified to WIC Director
- Jen Valentine was promoted to Environmental Supervisor
- Rachel Moresea started as EH Director on June 28th
- Hannah Halfhill accepted the position of Health Educator/Public Information Officer. 7 /12 was her 1st day.
- Nicolette Coovert accepted the Epidemiologist position
- Audrey Atkinson is Environmental Health summer Mosquito Control Program Intern

Mr. Ebel will be doing some shuffling of offices, especially after the new space is ready.

Mr. Ebel requested that the Board approve a fee for mosquito spraying at a rate of \$65/mile for political subdivisions, parks, camps, and schools. To begin offering this service this season, the Board needed to adopt this fee as an emergency.

Mr. Ebel will be out of state on the next Board meeting date. He requested that we move the August meeting to the 3rd Wednesday, August 18th.

Mr. Ebel also requested to have an executive session to discuss employee compensation.

Executive Session:

Executive session started at 5:00PM.

Roll call:

- David Petty
- Brian Oliver
- Dr. Teresa Wood
- Dr. Steven Kapetansky
- Tina Childers

Executive Session out at 5:17PM

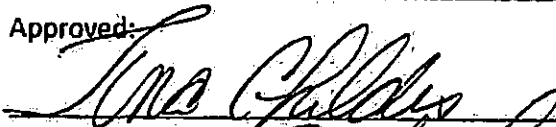
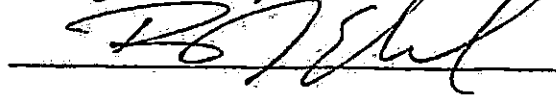
Roll call:

- David Petty
- Brian Oliver
- Dr. Teresa Wood
- Dr. Steven Kapetansky
- Tina Childers

NEXT BOARD MEETING: August 18, 2021 3:00PM

LOCATION: OSU Extension Office, 831 College Ave, Lancaster, OH 43130, (West Wing Conference Room)

ADJOURN The Board of Health Meeting adjourned at 5:22PM on a motion by Brian Oliver, Tina Childers seconded the motion.

Approved:		Date: 8-18-21	Tina Childers, Board President
		Date: 8-19-21	R. Joseph Ebel, Health Commissioner