



# Fairfield County Health Department

R. Joseph Ebel RS, MS, MBA  
Health Commissioner

## BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department  
Minutes of the Board of Health  
January 11, 2023, at 4:00 p.m.

**MEETING LOCATION:** Fairfield County Health Department, 1550 Sheridan Drive, Ste. 100, Lancaster

The meeting was called to order by President Steven Kapetansky at 4:00 PM.

### Board Members Present

Brian Oliver  
Dr. Steven Kapetansky  
Tina Childers  
Dr. Teresa Wood

### Board Members Absent

A quorum was established. The meeting began with the Pledge of Allegiance.

### STAFF PRESENT

Joe Ebel, Health Commissioner; Mary Smith, WIC Director; Jamie Ehorn, Administrative Services Director; Stephanie Fyffe, Nursing Director; Baylie Blevins, Planning and Performance Supervisor; Jennifer Valentine, Environmental Health Specialist Supervisor; Bobby Persinger, Health Promotion Supervisor; Dr. Aebi, Medical Director; Claire Donley and Nicholas McConnaughey, Environmental Health Specialists-in-Training

### OTHERS PRESENT

Hetti Petty, Becki Brinker and Audrey Stoffel

### PUBLIC COMMENTS

N/A

### APPROVAL OF MINUTES

The meeting minutes from the board meeting on December 14, 2022, were presented and approved with no changes noted. Dr. Wood abstained.

### FEATURED PROGRAM/BOARD EDUCATION

Dr. Kapetansky, Board President, spoke about past board member David Petty and his contribution to the Fairfield County Health Department and Fairfield County Community. Mr. Ebel, Health Commissioner read the 2022 Public

Health Guardian Award Proclamation and presented Hetti Petty and Becki Brinker, widow and daughter of David Petty, the 2022 Public Health Guardian award.

### **HEARING AND VARIANCES**

None

### **INTRODUCTION OF NEW STAFF**

Jennifer Valentine, Environmental Health Specialist Supervisor, introduced two new Environmental Health Specialists-in-Training, Nicholas McConnaughey and Claire Donley.

### **STAFF REPORTS**

#### **Environmental Health Report**

Jennifer Valentine, Environmental Health Supervisor, provided a written report to the Board on behalf of Rachel Moresea.

#### **Nursing Report**

Stephanie Fyffe, Nursing Director provided a written report to the Board. Mrs. Fyffe reported that flu and RSV cases are decreasing. Measles exposures have been related to younger cases. The nursing division is starting to work with Family Health Services for detection and treatment of STI's and UTI's.

#### **WIC Report**

Mary Smith, WIC Director provided a written report to the Board. Ms. Smith provided an update on the formula shortage. Depending on the time of month, specialty formulas are sometimes hard to find.

#### **Planning and Performance**

Baylie Blevins, Planning and Performance Supervisor provided a written report to the Board. The PHEP FY24 grant application was submitted in January.

#### **Health Promotion**

Bobby Persinger, Health Promotion Supervisor, provided a written report to the Board. The TikTok posts have been getting a lot of views. Brian Oliver, board member, commented that it is refreshing to see pertinent information being shared with the public and employees having a good time delivering the information.

#### **Health Commissioner's Report**

Joe Ebel, Health Commissioner provided a written report to the Board and noted that the year-end Communicable Disease report was included in the board packet. Gonorrhea cases have dropped off over the last couple of months. There were 30 Lyme Disease cases in 2022. COVID is still here, but cases remain low. The public continues to come in for vaccinations.

Renovations have been started on the new WIC space. County maintenance is tearing out sinks, tearing down the partial wall in the lobby area and painting offices. County Commissioners asked the health department to pay for flooring. We are asking to appropriate from the Capital Improvement Fund to cover the flooring and furniture for the new space.

The annual report preparation is in process and will be complete by the end of February.

The DAC meeting is scheduled for March 29<sup>th</sup> at 7:00 p.m. at the Records Center. Tina Childers is up for board member renewal and David Petty's position will need filled until it renews in 2024. The board member application

has been posted to our website and sent out via email to the media, trustees and village mayors. There will not be a DAC meeting in January.

The tax report was just received from the Auditor with tax valuations. This information will be used for preparing the 2024 budget. The Lancaster contract was sent to the mayor but has not been received back yet.

### **FINANCIAL REPORTS AND BILLS**

Jamie Ehorn, Administrative Services Director, provided financial reports and a bill list to the Board.

**Tina Childers made a motion to approve the financial report and bills. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.**

Mrs. Ehorn presented resolution 2023-01 appropriation of unappropriated monies for the Maternal and Child Health Fund and the Capital Improvement Funds. This resolution will cover advertising expense for Safe Sleep using the cash balance in the Maternal and Child Health Fund and it will cover flooring materials and installation as well as desks and needed supplies to get the new WIC suite ready for use.

**Tina Childers made a motion to approve resolution 2023-01. Teresa Wood seconded the motion. Motion passed by unanimous voice vote.**

The mosquito grant application is due soon. The maximum award is \$25,000. We will budget to re-stock pesticide for spraying and cover interns or seasonal employees to complete spraying. Full-time employees cannot be paid under the mosquito grant.

Mr. Ebel stated that Amy Brown-Thompson from the prosecutors office would be at the DAC meeting in March to discuss nuisances.

Mr. Ebel provided a financial summary for 2022. The General Fund has the highest % of expenses by fund at 33%, followed by the BIOTERRORISM/COVID Fund at 18%. An Annual Cash Flow report was also presented to the board. Projected income for 2023 is down from 2022 while expenses look flat. The 2024 budget will be ready for the next board meeting.

### **PERSONNEL**

N/A

### **BOARD MEMBER COMMENTS**

Brian Oliver asked for an update on installer, Ben Miller. Mrs. Valentine stated that an administrative hearing date has not been set and Mr. Ebel is reviewing the file.

Mr. Ebel provided an update on Applebee's. He reached out to the Regional Manager regarding the inspection issues and the need to get them resolved. An additional Inspection has since been completed and the facility was better, but almost as bad as before. The issues are related to cleanliness of the facility and not issues with food handling.

There is nothing new to report regarding Rally's. The Chinese restaurant with issues in the past has since received ServSafe training and the owner's have been staying more active.

Brian Oliver requested that the Board of Health meeting been held in Walnut Township at Millersport High School, possibly in March.

**NEXT BOARD MEETING** February 8, 2023, at 4:00PM

**LOCATION:** Fairfield County Health Department, 1550 Sheridan Drive, Ste. 100, Lancaster, OH 43130

**ADJOURN** The Board of Health Meeting adjourned at 5:10 p.m. on a motion by Tina Childers. Steven Kapetansky seconded the motion. Motion passed.

Approved:



Date: 2/15/23 Dr. Steven Kapetansky, Board President



Date: 2-15-23 R. Joseph Ebel, Health Commissioner