



# Fairfield County Health Department

R. Joseph Ebel RS, MS, MBA  
Health Commissioner

## BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department  
Minutes of the Board of Health  
September 13, 2023, at 4:00 p.m.

**MEETING LOCATION:** Fairfield County Health Department, 1550 Sheridan Drive, Lancaster

The meeting was called to order by Teresa Wood at 4:00 PM.

### **Board Members Present**

Tina Childers  
Dr. Steven Kapetansky  
Dr. Teresa Wood  
Dr. Michele Morrone

### **Board Members Absent**

Brian Oliver

A quorum was established. The meeting began with the Pledge of Allegiance.

### **STAFF PRESENT**

Mary Smith, WIC Director; Jamie Ehorn, Administrative Services Director; Bobby Persinger, Health Promotions Supervisor; Rachel Moresea, Environmental Health Director; Baylie Blevins, Planning and Performance Supervisor; Gale Neville, Nursing Director; Joe Ebel, Health Commissioner; Aerial Duchon, Public Health Nurse; Dr. Aebi, Medical Director

### **OTHERS PRESENT**

Audrey Stoffel (not on sign in sheet)  
Michelle Uhl (not on sign in sheet)

### **PUBLIC COMMENTS**

N/A

### **APPROVAL OF MINUTES**

The meeting minutes from the board meeting on August 9, 2023, were presented and approved with no changes noted.

## **HEARING AND VARIANCES**

Rachel Moresea, Environmental Health Director, presented a variance request for 9747 Ada Terrace for a distance requirement from a utility line. The system being installed is a replacement system. The new tank needs to go in the same location as the old tank, which is 4 feet from a gas line. The gas company has been contacted and will be on location when the system is installed.

**Tina Childers made a motion to approve a variance request from OAC 3701-29-06 (G) for distance requirements for sewage treatment systems from utility lines and rights-of-way for the property located at 9747 Ada Terrace. Michelle Morrone seconded the motion. Motion passed by unanimous voice vote.**

Mrs. Moresea presented a variance request for 685 Stump Hollow Road for a distance requirement from an easement. There are two options for the placement of the sewage system. The first option is on a hill and would require an aerator pump, the second option is against an easement and requires a variance. The homeowner would prefer the second option due to the cost. Both options are acceptable for public health purposes.

**Michelle Morrone made a motion to approve a variance request from OAC 3701-29-06 (3)(a) for distance requirements for sewage treatment systems and easements for the property located at 685 Stump Hollow Road. Teresa Wood seconded the motion. Tina Childers abstained; all other votes were ayes. Motion passed.**

## **FEATURED PROGRAM/BOARD EDUCATION:**

Baylie Blevins, Planning and Performance Supervisor presented to the board an Accreditation Update. Teresa Wood suggested providing high level reports on accreditation to the District Advisory Council.

## **STAFF REPORTS**

### **Environmental Health Report**

Rachel Moresea, Environmental Health Director provided a written report to the Board. The Tire Collection Event will take place on September 16<sup>th</sup> in Amanda. September is food safety month and the beginning of the Gold Medal Program. Gold medal stickers will be provided to restaurants that pass food standards during inspections.

### **Nursing Report**

Gale Neville, Nursing Director provided a written report to the Board. Mrs. Neville introduced Aerial Duchon as the new Immunization Nurse. The public has been requesting the RSV vaccine.

The new Moderna Covid-19 vaccine has been pre-ordered and covers the new variant. The new Pfizer Covid-19 vaccine is not available to pre-order, with the exception of VFC vaccine.

### **WIC Report**

Mary Smith, WIC Director, provided a written report to the Board. Ohio WIC came down to video staff. The video will be used for training purposes. Mental Health America will be providing an individual to assist clients in navigating services. This individual will occupy an office in the WIC suite and will start in October.

### **Planning and Performance**

Baylie Blevins, Planning and Performance Supervisor provided a written report to the Board. Mrs. Blevins participated in a Full-Scale Exercise for first responders. FCHD's full-scale exercise will take place in October. Staff enjoyed the self-defense class put on by the department. MRC volunteers are continuing to be trained in CPR.

### **Health Promotion**

Bobby Persinger, Health Promotion Supervisor, provided a written report to the Board. This year rapid HIV testing was provided at the Pride event in Lancaster. The annual United Way Community Cares Day event was held today. A team of 11 volunteers from around the county assisted with the assembly, delivery and placement of benches. They also created 731 condom kits, labeled Covid-19 test kits and re-established handicap parking spots and curbs outside the building. FCHD also had a team of staff volunteers that were sent to the Harcum House to assist in the move out of their current location. On August 31<sup>st</sup>, the health promotion team co-sponsored the 2<sup>nd</sup> Annual Overdose Awareness event. Mr. Ebel spoke at the event and the health promotion team distributed 170 Narcan kits.

### **Health Commissioner's Report**

Joe Ebel, Health Commissioner provided a written report to the Board. Dr. Aebi will be ending his employment at the end of the year. After the end of the year, he is willing to provide month-to-month services until a replacement is found. The Enhanced Operations (EO) grant runs until July of 2024, supplemental EO funds can be requested for items such as hands-free drinking fountains, faucets, door openers and a mobile clinic vehicle. A new phone system was installed today.

We are in the process of securing funding for a newborn home visiting program. United Way has agreed to fund \$20k of the program and we requested another \$20k from ADAMH. A decision on the funding will be made in a couple of weeks. We hope to run start up costs through the Fairfield County Foundation. Initially, existing staff would be used to run the program, but a bigger goal would be to hire another nurse to handle newborn home visits, a maternal and child health program, and additional CMH cases.

The state is providing reimbursement for TB activity. The program is U4U TB, specifically related to Ukraine TB activity, however, we can request reimbursement for all TB activity during a specific time frame.

Mr. Ebel attended a meeting with Health Commissioners and others regarding nuisances and shared that nuisances are an unfunded mandate, which is limiting.

### **FINANCIAL REPORTS AND BILLS**

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

**Tina Childers made a motion to approve the financial report and bill list. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.**

Mrs. Ehorn stated that the board should have received an email of the draft audit from the State, including the request for an exit interview. The board determined that an exit interview with the state auditor was not necessary. Board member, Teresa Wood, signed the waiver acknowledgment.

### **PERSONNEL**

Congratulations on end of probation for Breanna Boudinot, Claire Donley and Nicholas McConnaughey.

### **BOARD MEMBER COMMENTS**

The board discussed survey results from employees regarding the move from a 37.5-hour work week to a 40-hour work week. County payroll can set the system up so that both options can be used by creating another pay code.

Tina Childers made a motion to have county payroll create a new pay code and allow current employees to choose if they want to work 37.5 per week or 40 hours per week. New hires would start at 40 hours per week and current staff would need to decide on one option or the other. Teresa Wood seconded the motion. After further discussion, the board tabled the motion until Mr. Ebel provided a written plan to the board for review. According to the survey, employees are also interested in flexible schedules and work-from-home options. These items will be considered in the written plan.

**NEXT BOARD MEETING:** October 11, 2023, at 4:00 p.m.

**LOCATION:** 1550 Sheridan Drive, Ste. 102, Lancaster, OH 43130

**ADJOURN** The Board of Health Meeting adjourned at 5:40 p.m. on a motion by Tina Childers. Steven Kapetansky seconded the motion. Motion passed.

Approved:

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Signature and date on file Date: \_\_\_\_\_ Brian Oliver, Board President

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Signature and date on file Date: \_\_\_\_\_ R. Joseph Ebel, Health Commissioner