



Fairfield County  
**Health  
Department**

R. Joseph Ebel RS, MS, MBA  
Health Commissioner

**BOARD OF HEALTH RECORD OF PROCEEDINGS**

Fairfield County Health Department  
Minutes of the Board of Health  
October 11, 2023, at 4:00 p.m.

**MEETING LOCATION:** Fairfield County Health Department, 1550 Sheridan Drive, Lancaster

The meeting was called to order by Brian Oliver at 4:00 PM.

**Board Members Present**

Tina Childers  
Dr. Steven Kapetansky  
Dr. Teresa Wood  
Dr. Michele Morrone  
Brian Oliver

**Board Members Absent**

A quorum was established. The meeting began with the Pledge of Allegiance.

**STAFF PRESENT**

Mary Smith, WIC Director; Jamie Ehorn, Administrative Services Director; Rachel Moresea, Environmental Health Director; Baylie Blevins, Planning and Performance Supervisor; Gale Neville, Nursing Director; Joe Ebel, Health Commissioner

**OTHERS PRESENT**

N/A

**PUBLIC COMMENTS**

N/A

**APPROVAL OF MINUTES**

The meeting minutes from the board meeting on September 13, 2023, were presented and approved with no changes noted.

## **HEARING AND VARIANCES**

N/A

## **FEATURED PROGRAM/BOARD EDUCATION:**

Joe Ebel, Health Commissioner, presented to the board a Strategic Plan Update during his board report.

## **STAFF REPORTS**

### **Environmental Health Report**

Rachel Moresea, Environmental Health Director provided a written report to the Board. Mrs. Moresea explained in detail the recent food outbreak at an event. The caterer for the event will be prosecuted criminally. We held a tire collection event in Amanda in September. The tire collection was low compared to previous events. Different types of advertising were recommended for future tire collection events (paper fliers, billboards, etc.). The 2022 Water Pollution Control Loan Funds (WPCLF) have been spent and we are using 2023 WPCLF funds now.

### **Nursing Report**

Gale Neville, Nursing Director provided a written report to the Board. The nursing division gave the first RSV immunizations today. Flu clinics are picking up. To-date, 383 flu shots have been given. We are having trouble getting private COVID-19 Moderna vaccine. The nursing division helped the environmental division with the recent food outbreak and Mrs. Neville has been working with a long-term care facility (LTCF) on complaints regarding COVID-19 in the workplace. Brian Oliver, Board President, commended Mrs. Neville on her work with the LTCF.

### **WIC Report**

Mary Smith, WIC Director, provided a written report to the Board. Kaleigh Pulsinelli will be leading the new Breastfeeding in the Workplace grant that was recently received in the amount of \$8,000. Ms. Smith sent out a One Call Now message to participants reminding them to redeem their Farmer's Market coupons, her goal is a 50% redemption rate.

### **Planning and Performance**

Baylie Blevins, Planning and Performance Supervisor provided a written report to the Board. Mrs. Blevins discussed the full-scale exercise that she participated in with Fairfield County EMA in September. Mitchell McGuire, Epidemiologist, assisted the environmental division with the food outbreak. Mrs. Blevins' last day will be October 30<sup>th</sup>. Brian Oliver stated the Mrs. Blevins set the bar high and will be greatly missed.

### **Health Promotion**

Bobby Persinger, Health Promotion Supervisor, provided a written report to the Board. Mr. Persinger was attending the Society for Public Health Education annual conference and was unable to attend. Mr. Ebel provided an update in his absence. In addition to the items listed in

his report, Mr. Persinger and his team have been setting up the fair booth and preparing promotional items to hand out to the public during the fair. The booth is located in the arts building.

### **Health Commissioner's Report**

Joe Ebel, Health Commissioner provided a written report to the Board. Mr. Ebel attended a meeting in Amanda Township for a Land Use Planning Meeting. There was a small group in attendance, he was invited by Commissioner Fix. There are several Land Use Planning meetings scheduled this month. The County made changes to the merit increase percentages listed in the personnel policy. They are now 1% for partially meets, 3% for meets, and 5% for exceeds. Health insurance premiums will be increasing by 5%. COVID-19 numbers are starting to trend upward and are most likely underreported.

Mr. Ebel, provided a strategic plan update to the board. He provided a Strategic Map that outlines the Mission, Vision, Priorities, and Goals and Objectives. Once the map is approved and the general direction is approved, measurements will be added to the strategic plan. It was suggested to add "Healthy resident from birth through lifespan" and to consider health equity in social determinants. There was discussion regarding the Fairfield County Health Department (FCHD) building and the housing direction for the future. The board suggested adding under "Build Public Health Infrastructure and Resiliency for the Future", a goal/objective of "Evaluate capital resources for building infrastructure".

### **FINANCIAL REPORTS AND BILLS**

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

**Tina Childers made a motion to approve the financial report and bill list. Teresa Wood seconded the motion. Motion passed by unanimous voice vote.**

Mrs. Ehorn presented resolution 2023-14: Appropriation of Unappropriated Funds

**Tina Childers made a motion to approve resolution 2023-14. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.**

The 2024 fee schedule was presented for the 1<sup>st</sup> reading. Mr. Ebel provided a list of all fees, showing a comparison of 2022, 2023 and the proposed 2024 fees. Not all fees will be increasing for 2024, only those show in bold.

### **PERSONNEL**

Resignation of Baylie Blevins on October 30, 2023.

Posting of Medical Director position. One application has been received.

### **BOARD MEMBER COMMENTS**

N/A

**NEXT BOARD MEETING:** November 8, 2023, at 7:00 p.m.

**LOCATION:** 11050 Tussing Road, Pickerington

**ADJOURN The** Board of Health Meeting adjourned at 5:40 p.m. on a motion by Teresa Wood. Tina Childers seconded the motion. Motion passed.

Approved:

Signature and date on file \_\_\_\_\_ Date: \_\_\_\_\_ Brian Oliver, Board President

Signature and date on file \_\_\_\_\_ Date: \_\_\_\_\_ R. Joseph Ebel, Health Commissioner