

Fairfield County
**Health
Department**

R. Joseph Ebel RS, MS, MBA
Health Commissioner

BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department
Minutes of the Board of Health
May 10, 2023, at 4:00 p.m.

MEETING LOCATION: Fairfield County Health Department, 1550 Sheridan Drive, Lancaster

The meeting was called to order by President Brian Oliver at 4:00 PM.

Board Members Present

Brian Oliver
Dr. Teresa Wood
Tina Childers
Dr. Michele Morrone
Dr. Steven Kapetansky

Board Members Absent

A quorum was established. The meeting began with the Pledge of Allegiance.

STAFF PRESENT

Joe Ebel, Health Commissioner; Mary Smith, WIC Director; Jamie Ehorn, Administrative Services Director; Stephanie Fyffe, Nursing Director; Baylie Blevins, Planning and Performance Supervisor; Rachel Moresea, Environmental Health Director; McCray Wooten, Environmental Health Specialist-in-Training

OTHERS PRESENT

Audrey Stoffel

PUBLIC COMMENTS

N/A

APPROVAL OF MINUTES

The meeting minutes from the board meeting on April 12, 2023, were presented and approved with no changes noted.

HEARING AND VARIANCES

Rachel Moresea, Environmental Health Director, presented a variance request for 5335 Lithopolis Road NW. The septic system line will cross a gas easement. An email approval was received from Northeast Ohio Natural Gas Corp. There are two houses on the property. The variance request is for the one-bedroom house.

Steven Kapetansky made a motion to approve a variance request from OAC 3701-29-06 (G)(3)(A) for the distance requirements for a sewage treatment system from utility lines and rights-of-way for the property located at 5335 Lithopolis Road NW. Tina Childers seconded the motion. Motion passed by unanimous voice vote.

A variance request was presented for 6145 Hopewell Church Road for the distance requirement for a sewage treatment system from a water supply source. The system is functioning properly, and the water was sampled and is safe to drink. Approval of this variance will allow buyers to obtain a loan to purchase this property.

Tina Childers made a motion to approve a variance request from OAC 3701-29-06 (3)(c) for the distance requirements for a sewage treatment system from water supply source for the property located at 6145 Hopewell Church Road. Teresa Wood seconded the motion. Teresa Wood recused herself from the vote. Motion passed with 4 aye's and 1 abstention.

A variance request was presented for 12200 Jack Run Road U700 for the distance requirement for a sewage treatment system from recorded easements. A replacement system is being installed and the proposed location of the septic tank and dose tank are within 10' of the driveway.

Teresa Wood made a motion to approve a variance request from OAC 3701-29-06 (3)(a) for distance requirements for a sewage treatment system from recorded easements for the property located at 12200 Jack Run Road U700. Tina Childers seconded the motion. Motion passed by unanimous voice vote.

The variance request for 2764 Boving Road was removed from the agenda.

STAFF REPORTS

Environmental Health Report

Rachel Moresea, Environmental Health Director provided a written report to the Board. Seven potential tire drive locations were presented for location recommendation. The board recommended the Amanda High School parking lot as their first choice.

Nursing Report

Stephanie Fyffe, Nursing Director, provided a written report to the Board. The first STI patient was seen in the clinic on Monday.

WIC Report

Mary Smith, WIC Director, provided a written report to the Board. Caseload numbers continue to increase. On June 1st, half of the Farmer's Market coupons are to be issued. The number of participants not loading their card is improving but is still high.

Planning and Performance

Baylie Blevins, Planning and Performance Supervisor provided a written report to the Board. Mrs. Blevins explained the Performance Management Data Tracking information she provided and noted that the report will have more impact in the future when data is tracked for a longer period.

Health Promotion

Bobby Persinger, Health Promotion Supervisor, provided a written report to the Board. Mr. Ebel presented in Mr. Persinger's absence. Alizabeth Elliott, Health Educator, has resigned. Ms. Elliott covered the Tobacco and Suicide Prevention grants. Interviews for her replacement are scheduled. Mr. Persinger will be applying for 2 Injury Prevention grants due at the end of May. We are currently awaiting an award announcement for the Naloxone grant, which would allow funding for personnel time.

Health Commissioner's Report

Joe Ebel, Health Commissioner provided a written report to the Board.

An applicant accepted the WIC Dietitian position today. This position replaces Amy Gabriel.

Mr. Ebel will be attending the Lancaster City Law Committee meeting to discuss tobacco retail licensing and regulating vaping products. FCHD would complete inspections and compliance functions for a fee. The Board approved Mr. Ebel to continue related discussions with the city.

Mr. Ebel asked the county for a more permanent space at the WIC Pickerington location. Currently, staff prepare and pack up each day they work from that location.

Our state subsidy increased to approximately \$89k this year.

FINANCIAL REPORTS AND BILLS

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

Tina Childers made a motion to approve the financial report and bill list. Teresa Wood seconded the motion. Motion passed by unanimous voice vote.

Mrs. Ehorn presented resolution 2023-07, appropriation of unappropriated monies for supplies, advertising, and a vehicle.

Tina Childers made a motion to approve resolution 2023-07. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.

Mrs. Ehorn presented resolution 2023-08, appropriation of unappropriated monies for contract services for the tire drive and maintenance for the generator, smartnet renewals and misc. maintenance.

Tina Childers made a motion to approve resolution 2023-08. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.

PERSONNEL

Mr. Ebel provided a position description for an IT Manager to the board and asked for approval to create the new position. The board recommended communication with the county to share the expense of the new position before approving. Contracting for the environmental scanning project was approved.

Congratulations on end of probation for Mitchell McGuire, Epidemiologist. Alizabeth Elliott, Health Educator, resigned.

It is National Nurses week. Mrs. Fyffe took her nurses out to lunch to celebrate.

BOARD MEMBER COMMENTS

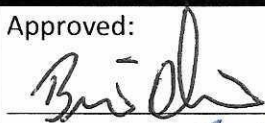
N/A

NEXT BOARD MEETING June 14, 2023, at 4:00 p.m.


LOCATION: FCHD, 1550 Sheridan Drive, Ste. 100, Lancaster, OH, 43130

ADJOURN The Board of Health Meeting adjourned at 5:17 p.m. on a motion by Tina Childers. Teresa Wood seconded the motion. Motion passed.

Approved:



Date: 6/14/2023 Brian Oliver, Board President



Date: 6-14-23 R. Joseph Ebel, Health Commissioner