



**Public Health**  
Prevent. Promote. Protect.  
Fairfield Department of Health

## BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield Department of Health Minutes of  
the Board of Health Special Meeting  
March 25, 2021 at 1:30 P.M.

**Meeting Location:** OSU Extension Office

**Call to Order:** President Tina Childers called the Board of Health meeting to order at 1:30 p.m.

### Board Members Present

Tina Childers

Dr. Steven Kapetansky (Present at 1:50pm)

Brian Oliver

Dr. Teresa Wood

Dave Petty

A quorum was established. The meeting began with the Pledge of Allegiance.

### Board Members Absent

### Staff Present

Sheri Ledgett, Clerical Specialist

### Others Present

Jeff Porter, Fairfield County Human Resources

Board of Health President, Tina Childers announced that the Board of Health meetings are now being recorded.

### **Roll Call**

**Brian Oliver-Present**

**Dr. Teresa Wood-Present**

**David Petty-Present**

**Tina Childers-Present**

Dave Petty made a motion to go into Executive Session to interview for the new Health Commissioner position. Dr. Teresa Wood seconded the motion.

### **Roll Call**

**Brian Oliver-Aye**

**Dr. Teresa Wood-Aye**

**David Petty-Aye**

**Tina Childers-Aye**

**The Board Convened to Executive Session at 1:40 pm.**

Dr. Steven Kapetansky joined the meeting at 1:50. He was asked to vote to go into Executive Session.

**Dr. Steven Kapetansky-Aye**

**Dr. Teresa Wood made a motion to reconvene from Executive Session at 1:52 pm. Tina Childers seconded the motion.**

**Roll Call:**

**Dave Petty-Aye**

**Brian Oliver-Aye**

**Tina Childers-Aye**

**Dr. Teresa Wood-Aye**

**Dr. Steven Kapetansky-Aye**

**Tina Childers made a motion to convened to Executive Session at 1:53 pm. Dave Petty seconded the motion.**

**Roll Call:**

**Dave Petty-Aye**

**Brian Oliver-Aye**

**Tina Childers-Aye**

**Dr. Teresa Wood-Aye**

**Dr. Steven Kapetansky-Aye**

**Tina Childers made a motion to reconvene from Executive Session at 1:58 pm. Dave Petty seconded the motion.**

**Roll Call:**

**Dave Petty-Aye**

**Brian Oliver-Aye**

**Tina Childers-Aye**

**Dr. Teresa Wood-Aye**

**Dr. Steven Kapetansky-Aye**

**Tina Childers made a motion to convene to Executive Session at 1:59 pm for the Health Commissioner interviews. Brian Oliver seconded the motion.**

**Roll Call:**

**Dave Petty-Aye**

**Brian Oliver-Aye**

**Tina Childers-Aye**

**Dr. Teresa Wood-Aye**

**Dr. Steven Kapetansky-Aye**

Dr. Kapetansky left the meeting at 2:45pm.

**Tina Childers made a motion to reconvene from Executive Session at 5:10 pm. Brian Oliver seconded the motion.**

**Roll Call:**

**Dave Petty-Aye**

**Brian Oliver-Aye**

**Tina Childers-Aye**

**Dr. Teresa Wood-Aye**

Tina Childers will be sending an email out to health department staff to offer them a communication opportunity to speak with a Board of Health member on questions or concerns that need to be addressed. The Board will select one of its members each month. This board member can be reached the Monday before each board meeting from 5 to 6:30 pm. She also mentioned that while the health department is making its transition to the new Health Commissioner that all staff need to make a log everyday of what they do. This will help the new Health Commissioner know what everyone is working on to make sure they are getting the recognition they deserve. Staff are titled specifically but are working on other areas outside of their titles.

Brian Oliver asked Tina Childers if discussion about a 40-hour work week should be added to the next month agenda to have discussion on. Mrs. Childers agreed to having that topic added to the agenda.

**Adjournment**

**The meeting adjourned at 5:10 p.m. on motion by Brian Oliver. Dave Petty seconded the motion. Motion passed by 4" Ayes, 0" Nays and 0" Abstained".**



Tina Childers, President  
Fairfield Department of Health



Mark Aebi, M.D., Secretary  
Fairfield Department of Health