



Fairfield County  
**Health  
Department**

R. Joseph Ebel RS, MS, MBA  
Health Commissioner

**BOARD OF HEALTH RECORD OF PROCEEDINGS**

Fairfield County Health Department  
Minutes of the Board of Health  
June 14, 2023, at 4:00 p.m.

**MEETING LOCATION:** Fairfield County Health Department, 1550 Sheridan Drive, Lancaster

The meeting was called to order by President Brian Oliver at 4:00 PM.

**Board Members Present**

Brian Oliver  
Tina Childers – arrived at 4:02 p.m.  
Dr. Michele Morrone  
Dr. Steven Kapetansky

**Board Members Absent**

Dr. Teresa Wood

A quorum was established. The meeting began with the Pledge of Allegiance.

**STAFF PRESENT**

Joe Ebel, Health Commissioner; Mary Smith, WIC Director; Jamie Ehorn, Administrative Services Director; Bobby Persinger, Health Promotions Supervisor; Rachel Moresea, Environmental Health Director; Bethany Carson, Health Educator; Katie Wasky, Environmental Health Specialist; Kari Saunders, WIC Dietitian

**OTHERS PRESENT**

Jami Murnane and guest

**PUBLIC COMMENTS**

N/A

**APPROVAL OF MINUTES**

The meeting minutes from the board meeting on May 10, 2023, were presented and approved with no changes noted.

## **HEARING AND VARIANCES**

Rachel Moresea, Environmental Health Director, presented a variance request for 6040 Countryview Drive, Carroll. The variance requires the approval of an NPDES System. Mrs. Wasky, Environment Health Specialist explained that this was a 2-year-old property with a failing system. The replacement area has been disturbed. The EPA has approved an NPDES System with board approval. A formal NPDES Board Approval Letter was presented to the Board for signature.

**Tina Childers made a motion to approve a variance request for the approval of a NPDES System for the property located at 6040 Countryview Drive, Carroll. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.**

A variance request was presented for 2764 Boving Road for the distance requirement for a sewage treatment system from a driveway. Due to the small lot size, the system needs to be installed closer to the driveway than is allowed. This is an NPDES system and on the WPCLF property list.

**Tina Childers made a motion to approve a variance request from OAC 3701-29-06 (3)(a) for the distance requirements for a sewage treatment system from recorded easements for the property located at 2764 Boving Road. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.**

## **INTRODUCTION OF STAFF:**

Edward Hinkel and Danielle Wolfe, Mosquito Interns – mentioned but not present.

Kari Saunders, WIC Dietitian, was introduced by Mary Smith. Ms. Saunders was an intern for Fairfield County Health Department (FCHD) in the past and previously worked for Fairfield Medical Center.

Bethany Carson, Health Educator, was introduced by Bobby Persinger. Ms. Carson has a master's degree in health psychology from Grand Canyon University and is from the Dayton area.

## **FEATURED PROGRAM:**

Rachel Moresea presented on the Pool Program and outlined FCHD's role in pool safety in Fairfield County.

## **STAFF REPORTS**

### **Environmental Health Report**

Rachel Moresea, Environmental Health Director provided a written report to the Board.



Mrs. Moresea explained ghost kitchens as restaurants without a dining space. They sell and fulfill online food orders for delivery using third-party apps like Grubhub, UberEats, and DoorDash. They typically have no visible storefront. The ghost kitchens found in Fairfield County were operating out of commercial licensed kitchens.

#### **Nursing Report**

Covered in the Health Commissioner's report.

#### **WIC Report**

Mary Smith, WIC Director, provided a written report to the Board. WIC has moved to the new suite and an open house is scheduled for June 28<sup>th</sup> from 2-4 p.m. Farmer's Market coupons will be distributed next month in Lancaster.

#### **Planning and Performance**

Baylie Blevins, Planning and Performance Supervisor provided a written report to the Board. Mrs. Blevins was attending a conference and was not present for this meeting.

#### **Health Promotion**

Bobby Persinger, Health Promotion Supervisor, provided a written report to the Board. The FY23 Tobacco grants ends 6/30. The FY24 Tobacco grant starts 7/1. The COE (Ohio Center of Excellence for Behavioral Health Prevention & Promotion) grant also ends this month. Health Educators have been busy planning and attending local health fairs and festivals.

#### **Health Commissioner's Report**

Joe Ebel, Health Commissioner provided a written report to the Board. The state has officially started the 2022 audit. The state budget is not complete, but due at the end of June. FCHD was awarded the Project Dawn grant in the amount of \$80,000. Mr. Ebel is requesting approval to hire a health educator to lead that program. Our nursing director resigned, the position has been posted and interviews may start next week. The STD clinic has seen 4 clients. A new TV was installed in the WIC lobby and will be used to entertain children and for presentations during meetings. There are 15 tickets open with IT, some are at least a year old. The installation of four security badge swipers is in process. Mr. Ebel will be attending the NACCHO conference out of state from July 10-13 and will not be available for the board meeting that month.

#### **FINANCIAL REPORTS AND BILLS**

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

**Tina Childers made a motion to approve the financial report and bill list. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.**

Mrs. Ehorn presented resolution 2023-09, appropriation of unappropriated monies for WIC additional funding.

**Tina Childers made a motion to approve resolution 2023-09. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.**

Mrs. Ehorn presented resolution 2023-10, appropriation of unappropriated monies for the PHEP grant.

**Steven Kapetansky made a motion to approve resolution 2023-10. Tina Childers seconded the motion. Motion passed by unanimous voice vote.**

Requested approval for Baylie Blevins, Public Health Emergency Preparedness Coordinator, to travel to Indianapolis, IN for the MRC Regional Workshop.

**Tina Childers made a motion to approve the out-of-state travel. Michele Morrone seconded the motion. Motion passed by unanimous voice vote.**

Requested approval to create an Accumulated Benefits subfund within the WIC fund.

**Tina Childers made a motion to approve an Accumulated Benefits subfund within the WIC fund. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.**

#### **PERSONNEL**

Mr. Ebel provided an updated Table of Organization to the Board. He is requesting approval to hire an additional Health Educator to work on the recently awarded Project Dawn grant.

**Steven Kapetansky made a motion to approve an additional Health Educator position. Tina Childers seconded the motion. Motion passed by unanimous voice vote.**

#### **BOARD MEMBER COMMENTS**

Discussion started on the location of the next BOH meeting out in the community. Violet Township was one possible location. More discussion will take place at the next meeting.

It was determined that the July meeting will be held on the 12<sup>th</sup> as originally scheduled. Mr. Ebel and Dr. Morrone will not be present.

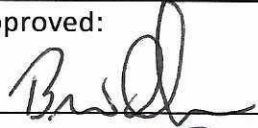
The Tire Drive will be held at Amanda School. The date is yet to be determined.

**NEXT BOARD MEETING:** July 12, 2023, at 4:00 p.m.

**LOCATION:** FCHD, 1550 Sheridan Drive, Ste. 102, Lancaster, OH, 43130

**ADJOURN** The Board of Health Meeting adjourned at 4:50 p.m. on a motion by Tina Childers. Michele Morrone seconded the motion. Motion passed.

Approved:



Date: 7/12/23 Brian Oliver, Board President



Date: 7/12/23 R. Joseph Ebel, Health Commissioner