



# Fairfield County Health Department

R. Joseph Ebel RS, MS, MBA  
Health Commissioner

## BOARD OF HEALTH RECORD OF PROCEEDINGS

Fairfield County Health Department  
Minutes of the Board of Health  
August 9, 2023, at 4:00 p.m.

**MEETING LOCATION:** Fairfield County Health Department, 1550 Sheridan Drive, Lancaster

The meeting was called to order by President Brian Oliver at 4:00 PM.

### **Board Members Present**

Brian Oliver  
Tina Childers  
Dr. Steven Kapetansky  
Dr. Teresa Wood

### **Board Members Absent**

Dr. Michele Morrone

A quorum was established. The meeting began with the Pledge of Allegiance.

### **STAFF PRESENT**

Mary Smith, WIC Director; Jamie Ehorn, Administrative Services Director; Bobby Persinger, Health Promotions Supervisor; Rachel Moresea, Environmental Health Director; Baylie Blevins, Planning and Performance Supervisor; Gale Neville, Nursing Director; Joe Ebel, Health Commissioner; Dr. Aebi, Medical Director; McCray Wooten, Environmental Health Specialist-in-Training

### **OTHERS PRESENT**

Audrey Stoffel

### **PUBLIC COMMENTS**

N/A

### **APPROVAL OF MINUTES**

The meeting minutes from the board meeting on July 12, 2023, were presented and approved with no changes noted.

### **HEARING AND VARIANCES**

Rachel Moresea, Environmental Health Director, presented a variance request for 9430 Baker Road for length on contour. The property is a new build. The driveway was moved from the location in the original drawing. The minimum square footage requirement has been met, but the length along contour has not.

**Tina Childers made a motion to approve a variance request from OAC 3701-29-15(III)(B) for minimum trench lengths along each contour for the property located at 9430 Baker Road SW, Stoutsville. Teresa Wood seconded the motion. Motion passed by unanimous voice vote.**

### **STAFF REPORTS**

#### **Environmental Health Report**

Rachel Moresea, Environmental Health Director provided a written report to the Board. Our mosquito interns will be leaving soon. Mosquito spraying will continue until the end of September. Mrs. Moresea provided an update on WPCLF projects.

#### **FEATURED PROGRAM/BOARD EDUCATION:**

Joe Ebel, Health Commissioner presented to the board on the Ohio ethics law.

#### **Nursing Report**

Gale Neville, Nursing Director provided a written report to the Board. A nurse has been hired to fill the Immunization Coordinator position. She will be cross trained in the other nursing roles and will work to build relationships with school nurses in the county.

#### **WIC Report**

Mary Smith, WIC Director, provided a written report to the Board. The current caseload is 1530, 10 more participants than last month. Clients are now able to sign in electronically using a tablet at the WIC window. Kari Saunders, our new dietitian, started a WIC newsletter.

#### **Planning and Performance**

Baylie Blevins, Planning and Performance Supervisor provided a written report to the Board. Ms. Blevins is requesting approval to attend an International Association of Emergency Managers (IAEM) conference in California in November. The theme for this year is Emergency Management and Beyond.

**Teresa Wood made a motion to approve out-of-state travel for Baylie Blevins to the IAEM conference in November. Tina Childers seconded the motion. Motion passed by unanimous voice vote.**

Five employees have signed up to attend the Fairfield Leadership training provided by the Chamber of Commerce.

### **Health Promotion**

Bobby Persinger, Health Promotion Supervisor, provided a written report to the Board. The health promotion team passed out 6 out of 15 benches that were purchased with the suicide prevention grant. Three benches will be placed in Rising Park, which is a hotspot for suicides in Fairfield County. Two health promotion employees attended the kickoff meeting for the Tobacco Grant. The team has started planning meetings for the Fairfield County Fair.

### **Health Commissioner's Report**

Joe Ebel, Health Commissioner provided a written report to the Board. A new COVID-19 vaccine will be coming out soon. COVID-19 numbers are increasing. We are looking good financially. Work has been started on the Strategic Plan.

The board discussed the location of the September 13<sup>th</sup> board meeting; It was determined that the meeting will be held at the WIC office on Tussing Road at 7:00 p.m.

The next DAC meeting is scheduled for August 30<sup>th</sup> at 7:00 p.m. at 1550 Sheridan Drive, Suite 102, Lancaster.

### **PERSONNEL**

Mr. Ebel discussed with the board the possibility of increasing employee hours to a 40-hour workweek. The expense would be approximately \$140k. Staff are being surveyed to gauge interest in the increase in hours.

### **FINANCIAL REPORTS AND BILLS**

Jamie Ehorn, Administrative Services Director provided financial reports and a bill list to the Board for approval.

**Tina Childers made a motion to approve the financial report and bill list. Steven Kapetansky seconded the motion. Motion passed by unanimous voice vote.**

Mrs. Ehorn presented resolution 2023-13: Cash Transfer to the General Fund from the Flexible Spending Fund. Flexible spending activity transitioned to the county and no longer requires a separate fund.

**Tina Childers made a motion to approve resolution 2023-13. Teresa Wood seconded the motion. Motion passed by unanimous voice vote.**

Mrs. Ehorn received an email this week from ODH that stated they reviewed our 2021 audit and reported no further action at this time.

**BOARD MEMBER COMMENTS**

N/A

**NEXT BOARD MEETING:** September 13, 2023, at 7:00 p.m.

**LOCATION:** WIC Pickerington Office, 11050 Tussing Road, Pickerington, OH 43147

**NEXT DAC MEETING:** August 30, 2023, at 7:00 p.m.

**LOCATION:** FCHD, 1550 Sheridan Drive, Ste. 102, Lancaster, OH, 43130

**ADJOURN** The Board of Health Meeting adjourned at 5:16 p.m. on a motion by Tina Childers. Teresa Wood seconded the motion. Motion passed.

Approved:

Signature and date on file

Date: \_\_\_\_\_ Brian Oliver, Board President

Signature and date on file

Date: \_\_\_\_\_ R. Joseph Ebel, Health Commissioner